

# Copley-Fairlawn City Schools

## Student Information Systems

### User Authorization Agreement

Copley-Fairlawn City Schools utilizes several student information systems to store, manage, report and analyze student data. Teachers, administrators, educational advisors and other personnel are provided access to the applicable student data in these systems for the purposes of fulfilling their job responsibilities and improving instructional programming.

Users of these systems are reminded that personally identifiable student information may not be disclosed to non-school personnel without prior permission from a parent or the student, if the student is 18 or older, and that unauthorized disclosure may result in legal liability.

The responsibility for maintaining the confidentiality of student information lies solely with the individual users of these systems. Users are urged to use discretion as to how and when student information is displayed, and to avoid displaying student information when other students or non-school personnel are present.

I have read and I understand the Student Information Systems User Authorization Form, and agree to abide by all of the rules and standards for acceptable use stated within. I further state that all information provided is truthful and accurate.

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

Legal Reference:

Ohio Rev. Code 3319.321

20 U.S. Code 1232g