

## College Credit Plus (CCP) Student Release Form

CCP provides students with an opportunity to earn college credits while attending Copley High School. In some cases, the university schedule does not align with the Copley High School bell schedule, leaving time where the student does not have scheduled classes. In those cases, and, in an effort to cooperate with students and families, Copley High School will permit students to leave school grounds during regular school hours. However, the following requirements must be met:

- Students must be in good academic standing at both institutions.
- Students must have their own transportation to and from school.
- Students must sign in and sign out at the main office.
- Permission from the parent/guardian is required to participate in release time.
- If a student leaves school and is unable to return for classes, a parent must notify the school immediately.

Transportation to and from school during CCP Release Time is the complete responsibility of the parent/guardian, and/or the student. Copley High School is not liable for any injuries and/or damages arising from transportation to and from school during release time. Furthermore, no district funds will be expended for any transportation, and no district personnel shall be involved.

**Please complete BOTH SIDES of this permission form and return it to the Guidance Office. Students are not permitted to participate in Release Time until this form is completed and submitted.**

### **To the Student:**

I am aware of my responsibilities as a participant during Release Time. I understand that any failure on my part to comply with any of the above guidelines will result in loss of privilege and I will be reassigned to study hall.

\_\_\_\_\_  
Student Name (print legibly)

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

### **To the Parents/Guardians:**

I (We) have read the provisions of the Release Time privilege and give consent to my son/daughter to participate.

\_\_\_\_\_  
Parent/Guardian Name (print legibly)

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Date

## CCP & DL Release Request

Please fill out the table below with the classes and times you will be at Copley and when you will be released and/or returning.

**EXAMPLE TABLE**

<u>Mods</u>	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>
1-2	Release	CCP English	Release	CCP English	Release
3-4	Release	CCP English	Release	CCP English	Release
5-6	Algebra II	Algebra II	Algebra II	Algebra II	Algebra II
7-8	Physics	Physics	Physics	Physics	Physics
9-15	Release	Release	Release	Release	Release

**Student Name** (print legibly): \_\_\_\_\_

Please write in all of your classes and write in Release when you will **NOT** be at Copley.

<u>Mods</u>	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>
1-2					
3-4					
5-6					
LL					
7 or 7-8					
8-9 or 9					
9-10 or 10-11					
12-13					
14-15					

Please check if applicable:

\_\_\_\_\_ I am requesting study halls on the days that I do NOT have CCP.

Days and Mods you need an assigned study hall:

\_\_\_\_\_