COMPUTER/ONLINE SERVICES
(Acceptable Use and Internet Safety)

Introduction

Technology can greatly enhance the instructional program, as well as the efficiency of the District. Copley-Fairlawn City School District provides staff, students and other approved individuals with access to equipment, software, and network services to be used as tools to support learning, collaboration, educational research and District operations.

It is the policy of Copley-Fairlawn City School District that technology resources be used in a responsible, ethical and legal manner in accordance with the mission of the District. Users must acknowledge their understanding of the policy and guidelines as a condition of receiving network and Internet access and must take responsibility for the appropriate and lawful use of this access.

Employees, students, parents/guardians of students and other approved users must be aware that the privileges to access online services are withdrawn from users who do not respect the rights of others or who do not follow the established rules and regulations. A user's agreement is signed or electronically accepted to indicate the user's acknowledgment of the risks and regulations for computer/online services use.

Internet Content Filtering
The District has implemented Internet filtering technology, as required by the federal Children's Internet Protection Act, to protect against access by both adults and minors to content that is visually obscene, inappropriate for the school environment, or, with respect to the use of computers by minors, harmful to minors. While content on the Internet is filtered and student network use is subject to supervision, the District can not completely control the content of the information available on or via the Internet. While reasonable efforts will be made to supervise use of network resources and Internet access, staff, student and parent cooperation in exercising and promoting the responsible use of this access is expected.

Internet Safety
The District will educate minors about appropriate online behavior, including Internet safety, interacting with other individuals online and cyberbullying awareness and response.

Technology Resources
The technology systems of the District are intended only for educational uses. Information created, transmitted and/or stored on District resources is not private. All communications and information utilizing District resources are subject to monitoring and possible removal if deemed inappropriate. District policies pertain to the use of technology resources with district-provided and privately-owned devices. To ensure proper use, administrators will periodically review network activity and information.

Acceptable Uses of Technology Resources

1. Copley-Fairlawn City School district is providing access to network resources for only educational and school operational purposes. If you have any doubt about whether a contemplated activity is appropriate, you should consult with the appropriate school personnel.

2. Users will respect the privacy of others, which includes but is not limited to, not accessing or altering the work of others without permission.

3. Users will respect the proper care and functions of the equipment and immediately report any hardware, software, security problem or network abuse to the appropriate school personnel.

Unacceptable Uses of Technology Resources
All technology resources and networks are to be used in a responsible, efficient, ethical and legal manner. Unacceptable uses of District technology resources and networks include, but are not limited to:

1. violating the conditions of State and Federal law dealing with students' and employees' rights to privacy, including unauthorized disclosure, use and dissemination of personal information

2. using profanity, obscenity or other language which may be offensive to another user or intended to harass, intimidate or bully other users

3. accessing personal social networking websites for non-educational purposes

4. "hacking", attempting to gain access, or gaining unauthorized access to other technology devices, systems or networks

5. altering technology or network configurations

6. sharing a network account or password, using another user's account or attempting to access another user's files

7. engaging in actions detrimental to the operation of hardware, software and/or the network

8. accessing or attempting to access inappropriate or sexually explicit material or sharing information about inappropriate material with others

9. attempting to/or bypassing the Internet content filter (includes, but not limited to, hot spots and proxy servers)

10. using District technology or network resources for personal entertainment, advertising, political "lobbying", extensive personal business, commercial activity, illegal activity or other unauthorized use of the network or materials contained therein which are hereby expressly forbidden

11. engaging in actions that cause damage, impair effective use, or defeat protective security software

12. using unapproved devices or software on or with district technology resources

13. using district-provided resources to post or transmit material that could be considered inappropriate, offensive or harassing

14. plagiarizing or breaking copyright laws

Warranties/Indemnification

The District makes no warranties of any kind, whether expressed or implied, in connection with its provision of access to and use of its technology, computer networks, and the Internet provided under this Policy. The District will not be responsible for any claims, losses, damages, or costs (including attorney's fees) of any kind suffered, directly or indirectly, by any user resulting from the use of technology and the electronic network. The user takes full responsibility for his/her use. The user agrees to indemnify and hold the District, its employees, and any service providers harmless from any and all loss, costs, or damages resulting from the use authorized under this agreement, including but not limited to any fees or charges incurred through purchases of goods or services by the user over the electronic network. The user agrees to cooperate with the District in the event of the District initiating an investigation of a user's misuse of his/her access to the computer network and the Internet.

[Adoption date: February 21, 1995]
[Re-adoption date: September 20, 1999]
[Reviewed with no revision: January 25, 2005]
[Re-adoption date: August 19, 2008]
[Re-adoption date: June 28, 2011]
[Re-adoption date: August 20, 2013]

PART I: STUDENT INFORMATION				
Student Name	Birth Date	School Building	Grade Level	Homeroom

PART II: PARENT COMPUTER NETWORK/INTERNET USER AGREEMENT

We, (parent/guardian)_____ of (student name)_____
have read and understand the Copley-Fairlawn Computer Network User Policy and Agreement and we agree to its terms and conditions. We confirm our child's intentions to abide by the terms and conditions therein and we agree to supervise our child's use of the Copley-Fairlawn Computer Network at home or outside of the classroom.

Date:	Signature of Parent/Guardian:

PART III: STUDENT COMPUTER NETWORK/INTERNET USER AGREEMENT

Student signature required only for grades 7 through 12
I have read and I understand this Copley-Fairlawn Computer Network User Guidelines and Agreement, and agree to abide by all of the rules and standards for acceptable use stated within.

Date:	Signature of Student:

LEGAL REFS.:   U.S. Const. Art. I, Section 8
Family Educational Rights and Privacy Act; 20 USC 1232g et seq.
Children's Internet Protection Act; 47 USC 254 (h)(5)(b)(iii); (P.L. 106-554,
  HR 4577, 2000, 114 Stat 2763)
ORC   3313.20   3319.321

CROSS REFS.:
AC, Nondiscrimination; ACA, Nondiscrimination on the Basis of Sex; ACAA, Sexual Harassment; EDEB, Bring Your Own Technology (BYOT) Program; GBCB, Staff Conduct; GBH, Staff-Student Relations (Also JM); IB, Academic Freedom; IIA, Instructional Materials; IIBH, District Websites; JFC, Student Conduct (Zero Tolerance); JFCF, Hazing and Bullying (Harassment, Intimidation and Dating Violence); Staff Handbooks; Student Handbooks;