CHANGE OF ADDRESS OR RE-ENROLLING OF STUDENT PACKET

Dear Parent/Guardian:

If you have a change of address within the Copley-Fairlawn City School District or are re-enrolling a student after having been in the Copley-Fairlawn Schools previously, please fill out the attached paperwork and bring to the Board of Education Office along with your deed/lease and two other proofs of residency (i.e. driver’s license, utility bills, voter registration card, etc.)

Office hours are 7:30 AM to 4:00 PM Monday through Friday.

If you have any additional questions, please call 330-664-4800.

Sincerely,

Christine McNulty
Central Office
TO: THE BOARD OF EDUCATION OF THE COPLEY-FAIRLAWN CITY SCHOOL DISTRICT

I, ________________________________ , hereby certify that I am a resident of the Copley-Fairlawn City School District and reside permanently at the following address:

<table>
<thead>
<tr>
<th>Address</th>
<th>Apt. #</th>
<th>Lot #</th>
<th>City</th>
<th>Zip</th>
</tr>
</thead>
</table>

**Name of Children** (Please Print)

<table>
<thead>
<tr>
<th>Last</th>
<th>First</th>
<th>M.I.</th>
<th>Date of Birth</th>
<th>School/Grade</th>
</tr>
</thead>
</table>

I further certify that:

1. This information is true, accurate, and not made up for the purpose of circumventing the attendance laws of the State of Ohio or the policies of the Board of Education requiring legal residency in order to attend the Copley-Fairlawn City Schools.

2. If I change my present address to another address that is within the Copley-Fairlawn City School District, I will immediately file another Residency Affidavit with the Board of Education of the Copley-Fairlawn City School District.

3. I understand and agree that if the above noted address ceases to be my legal residence and my new residence is outside the boundaries of the Copley-Fairlawn City School District, I will withdraw my child/children from the Copley-Fairlawn City School District and will enroll my child/children in the new district of residence.

4. If it is determined that I am not a resident of the Copley-Fairlawn City School District, I understand that my child/children will be withdrawn from the Copley-Fairlawn City School District. I will also be responsible for and will pay the current full tuition rate as determined by the Ohio Department of Education to the Treasurer of the Copley-Fairlawn City School District pursuant to Section 3317.08 of the Ohio Revised Code, for the part of the school year that my child/children were enrolled in the Copley-Fairlawn City School District. The tuition rate for the current year is $11,992.79. The rate for the 2020-2021 school year has not been determined by ODE.

**NOTE:** I understand that providing false information under oath is a violation of Ohio Revised Code Section 2921.13 which carries a penalty of six months in jail and a one-thousand dollar fine upon conviction. Further, I am aware that any effort to circumvent the residency requirements of this school district mandated by Ohio law may result in criminal prosecution for the theft of services, a violation of the Ohio Revised Code Section 2913.02.

**NOTE: Sign only in presence of a Notary Public**

<table>
<thead>
<tr>
<th>Signature of Parent/legal custodian/guardian/grandparent</th>
<th>Date</th>
<th>Relationship to Student(s)</th>
</tr>
</thead>
</table>

Parent/legal custodian/guardian/grandparent (Please print)

County of ________________________________ )

State of Ohio )

SWORN TO AND SUBSCRIBED in my presence this ___________________________ day of ______________________ , 20 ______

(Seal)

My commission expires: ___________________________

Notary Public
I, ______________________, hereby authorize ______________________

Phone: ______________________

(Landlord or Management Company or Entity) and its agents to release any and all information regarding my rental of the property situated at ______________________, Ohio, to the Copley-Fairlawn City School District and its employees and agents (“Copley-Fairlawn.”) My authorization to release information includes, without limitation, authorization for the above named Landlord or Management Company or Entity to provide to Copley-Fairlawn a copy of my lease and a list of the people authorized to reside with me at the above referenced property.

Renter’s Signature

Print Name: ______________________

Date: ______________________

School Use Only
Copy to EMIS Coordinator
Sent ______________________ Initial

Page 5c
7/13/2007
TRANSPORTATION FORM
New/Withdrawn/Transfer
Student

TO: TRANSPORTATION DEPARTMENT
FROM: (Check one) □ CHS □ CFMS □ APS □ FIPS □ HPS □ OTHER
Transportation will begin
Transportation will end

RE: (Check one) □ New □ Transfer □ Address Change □ Phone # Change □ Withdrawn

Print Clearly

Grade _______ Starting Date ___________ New Student _______ Withdrawn Date _______
Student Last Name _____________________ Student First Name _____________________
Street Address _______________________ City _______________________ Zip _______
Home Phone _______________________ Daytime Phone ___________ Ext. _______
Cell Phone _______________________ Student’s Date of Birth _____________________
Email Address _____________________
Parent/Legal Guardian Name _____________________

School Use Only
A.M. Bus # __________________ Location __________________ Time ___________
P.M. Bus # __________________ Location __________________
Noon Bus # __________________ Location __________________ Time ___________
Review By: __________________ Date ___________

Copy FAXED to: Building Secretary
Acknowledged by Transportation Department
Date: _______ Initial: _______

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7/13/2007
Copley-Fairlawn City School District
3797 Ridgewood Road
Copley, OH 44321-1665
(330) 664-4800
Fax: (330) 664-4811

EMERGENCY NOTIFICATION SYSTEM
CONTACT INFORMATION UPDATE

Copley-Fairlawn City Schools uses an emergency notification system called ALERT NOW. ALERT NOW notifies families when school is called off due to inclement weather and sometimes for notification of school activities. Please only put the numbers you would want called for these instances, not individual emergency contacts (i.e. grandparents).

To update the contact information used by the emergency notification system, please return this form to the building secretary or email the information to steve.robinson@copey-fairlawn.org. Please complete a new form anytime your contact information changes.

<table>
<thead>
<tr>
<th>Student's Name</th>
<th>Grade</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Parent’s Name</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Building</th>
<th>□ CHS</th>
<th>□ CFMS</th>
<th>□ APS</th>
<th>□ FIPS</th>
<th>□ HPS</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Primary Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td>Emergency Phone 1</td>
</tr>
<tr>
<td>Emergency Phone 2</td>
</tr>
<tr>
<td>Emergency Phone 3</td>
</tr>
<tr>
<td>Emergency Phone 4</td>
</tr>
</tbody>
</table>

| Email 1 |
| Email 2 |
| Email 3 |