

# **C** COPLEY-FAIRLAWN



## **Transportation Guidebook**

### **2023-24**

# Bus Expectations

## While loading:

Child must arrive at the correct bus stop 5 minutes before bus time.

Parents of Preschool and Kindergarten students are required to be at the bus stop in the am and pm.

Supervision of students at their bus stops is parents' responsibility.

Be sure that your child is properly dressed for the weather.

Student must listen and cooperate with driver and staff.

Explain to your child that on occasion, a bus may take a different route than what they are used to and not to be upset; they will arrive at their school or bus stop.

Students must get on and off at your designated bus stop.

## While on the bus:

The school bus is an extension of the classroom and conduct should be similar.

Students will be seated as directed by the driver and will be assigned a seat.

No switching assigned seat without permission of the driver.

No foul or inappropriate language is allowed.

Students are prohibited from eating, littering, chewing gum, and drinking anything on school buses. Smoking (including vape devices), consuming alcoholic beverages, and fighting on school buses will cause immediate termination of bus riding privileges.

Items that will protrude into the aisle cannot be transported.

No items are to be thrown out windows.

Quiet must be observed while stopped at railroad tracks, and crossing all railroad tracks.

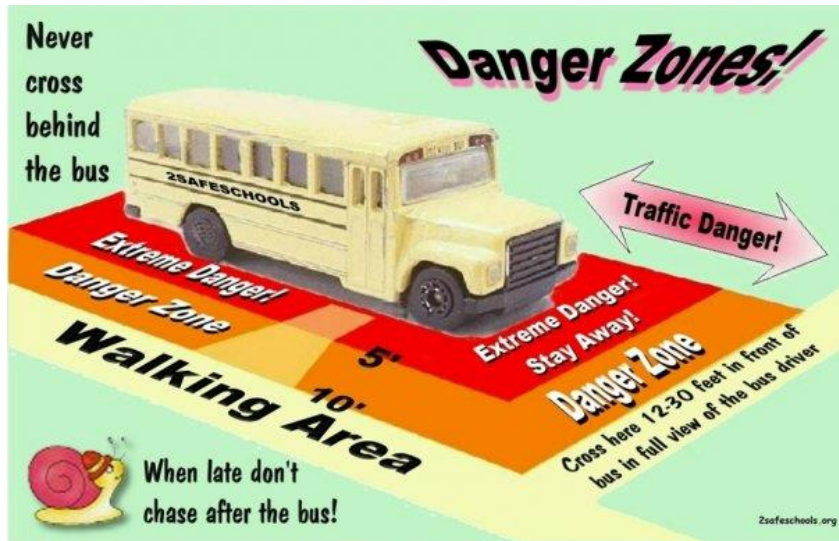
Parents of students doing damage to a school bus will be billed for repair costs.

## Consequences for violation of bus rules include:

1. Students violating the bus rules may receive a Bus Incident Report written by the driver and given to the school principal that may result in discipline measures being given.
2. Students that continue to violate the bus rules may have their transportation service revoked by agreement between the school principal and the Transportation Department. Students are still required by state law to report to school even if bus service has been revoked.

## How to assist our Drivers:

- Have your student wear bright, contrasting colored coats; or put a piece of reflective tape on backpacks or coats.
- Help your students leave on time. Allow for weather, and plan to arrive at the bus stop five minutes before the scheduled pick-up time.
- Teach your children to stop, look left, right and then left again before crossing the street.
- Tell your child to stand at least six feet (three GIANT STEPS) away from the street when waiting for the bus.



Here is how you can help children stay safe!

## LOADING PROCEDURES AT BUS STOPS:

- Wait until your driver says it is OK to board the bus.
- For the right side pick up and left side crossover pickup, students are to remain at their Designated Place of Safety (resident side) until the bus driver hand signals them to enter the bus
- If ANYTHING is dropped during loading or unloading the bus, the child MUST tell the driver and wait for instructions before attempting to retrieve it.
- Six feet on either side or ten feet in front of the bus are considered the DANGER ZONE. This is the area most difficult to SEE children around the school bus. Remind your children about the Danger Zone often.
- STOP and look to the bus driver for instructions before crossing or exiting the bus.

## FORBIDDEN CARGO

- ✓ The transportation or carrying of firearms or any other weapons or explosives on a school bus is prohibited by law. There is ZERO tolerance for joking about weapons.
- ✓ The transportation of pets, animals, or any other living creature is also prohibited by law.
- ✓ Sharp or pointed items, pens, pencils, compasses, etc., should be carried in a closed container.
- ✓ No glass containers, bottles, balloons, aerosol containers or fragile items may be carried on the bus. (Lunch and thermos bottles are acceptable).
- ✓ Pupils may carry on the bus only objects that can be held in their laps – i.e., musical instruments, projects or packages.

\*\*\*Please arrange other means of transportation if you must bring any large, fragile, or forbidden cargo to school.